



Standing Rules

A. Duties of Committees

1. Newsletter: Edit Shady Notes and email it to all Society members.
2. Hospitality: Arrange refreshments at functions, which will be reimbursed by the Society. The Society will not provide alcoholic beverages.
3. Membership: Welcome new members via email, phone, or in person; direct them to the website; inform them of the roster password; and create and distribute name tags at meetings.
4. Media: Maintain the website which includes a password protected roster that is for Society business only, administer Facebook, Instagram, and other media the Board of Directors chooses to pursue.
5. Nominating: Present a slate of officers at the regular September meeting. Nominations will also be taken from the floor before voting.
6. Auditor: Perform an annual audit.
7. Ad hoc committees may include Vendor Day, Plant Sale, Auction, Holiday Party, and History.

B. Dues

Annual dues will be payable on January 1st. Dues shall be \$10 annually or \$20 for 3 years for any household. If dues remain unpaid for 60 days, the membership will be removed from the roster.

C. Reimbursement of Presidential Expenses

1. The Society's President is encouraged to attend the annual National and Regional Conventions.
2. The Society will reimburse the President for registration and lodging for up to 3 nights at the convention rate.

D. Conventions

The Society may host a Regional or National Convention if approved by two-thirds of the membership present at a regular meeting provided a quorum exists and as long as the entire membership has been notified of the vote at least 30 days prior to the meeting via e-mail. The Board must also approve with a two-thirds vote.

E. Payment of Society Obligations

All payments and reimbursements will be supported with a corresponding invoice or receipt.

F. Website Roster

1. The Treasurer shall forward all changes to the membership master file to the Media Chair for inclusion into the online roster.
2. The roster will be for online viewing with password protection.
3. The roster will only be provided to members and is not to be shared outside of the Society.

G. Amendments

These Standing Rules can only be modified if approved by a majority of the membership present at a regular meeting.

Effective January 1, 2024